

HOUSING AUTHORITY OF MALHEUR & HARNEY COUNTY APPLICATION(S) FOR HOUSING PROGRAMS

959 Fortner Street Ontario, OR 97914

Phone: 541-889-9661/ Fax: 541-889-6487

Serving South Eastern Oregon

(PLEASE SELECT WHICH PROGRAMS OR PROPERTIES YOU'RE APPLYING FOR LISTED BELOW BY MARKING AN "X" IN THE INDICATED BOX)

Mark Program or Property Name

"X"	& Location	Description and Qualifications for Waiting Lists
	Section 8 Housing Choice Voucher (Malheur & Harney County)	 Meet the "Very Low Income" Guidelines listed below Anyone can apply, but at least one household member MUST be a Citizen or Eligible Immigrant. No recent criminal activity within the last 3 years Rent is based on income
	Public Housing (located only in Ontario, OR)	 Meet the "Low Income" Guidelines listed below Must be a family of 2 or more as defined by PHA in accordance with applicable law. Must have at least 2 years of rental references (cannot be related) No recent criminal activity within the last 3 years Rent is based on income
	Riverside Manor- Ontario, OR	 Meet the "Very Low Income" Guidelines listed below Be disabled or 62 years of age or older No recent criminal activity within the last 3 years These are only Studio and One Bedroom Units Rent is based on income
	Parkview Village Apartments- Ontario, OR	 Meet the "Very Low Income" Guidelines listed below No recent criminal activity within the last 3 years Must have at least 2 years of rental references (cannot be related) These are 2, 3, and 4 Bedroom Units Rent is NOT based on income
	Meadowlark House- Single Family Home- Ontario, OR	 Single Family Home – 3 bedrooms Tenant pays only electric Rent is NOT based on income. Must have at least 2 years of rental references (cannot be related) This is only one house that the HAMHC owns.
	Washington Square Apartments- Vale, OR	 Meet the "Very Low Income" Guidelines listed below Be disabled or 62 years of age or older No recent criminal activity within the last 3 years Must have at least 2 years of rental references (cannot be related) This complex has 1- two-bedroom unit, and 7- one-bedroom units. Rent is based on income
	Rio Vista Apartments- Nyssa, OR	 Meet the "Very Low Income" Guidelines listed below Must have current employment in agriculture or handling raw product. Must continue to have employment in order to remain eligible for the unit. No recent criminal activity within the last 3 years. Must have at least 2 years of rental references (cannot be related) Rent is based on income
	Nyssa Court Apartments- Nyssa, OR	 Meet the "Very Low Income" Guidelines listed below No recent criminal activity within the last 3 years Must have at least 2 years of rental references (cannot be related) These are 3-bedroom units only. Must qualify for a 3-bedroom unit. Rent is based on income.





*** All applications require copies of Birth Certificates and Social Security Cards for each member of the household and Identification Cards for each adult (18 years of age or older) in order to be placed on any waiting list. ***

Income limits are as follows for Fiscal Year 2022:

Bedroom Size	1	2	3	4	5	6	7	8
"Very Low	\$25,150	\$28,750	\$32,350	\$35,900	\$38,800	\$41,650	\$44,550	\$47,400
Income"								
"Low Income"	\$40,250	\$46,000	\$51,750	\$57,450	\$62,050	\$66,650	\$71,250	\$75,850

Please fill out application COMPLETELY, DO NOT LEAVE ANYTHING BLANK, put N/A if it does not apply to you or your household.

ATTENTION: Applications cannot be accepted without a **COMPLETE MAILING ADDRESS**

FOR ADDITIONAL INFORMATION OR QUESTIONS:

Housing Authority of Malheur & Harney County

959 Fortner Street, Ontario, OR 97914

Office Hours: Monday through Thursday from 9:00 AM to 12:00 PM and 1:00 PM to 5:00 PM

Fridays are closed to the public.

Phone: 541-889-9661/ Fax: 541-889-6487/ Email: <u>Amber@hamhc.org</u>

If yes, how can we help?

Would you like help in filling out this application? \Box Yes \Box No

Pre- Application for Programs listed on the previous page

List yourself and e Name	Relation		Disabled	Sex	Date	Assigned	Place of
	to Head	Citizen	Y/N	M/F	of	Social Security	Birth
		Y/N			Birth	Number	
1.	HEAD						
2.							
3.							
4.							
5.							
6.							
7.							
Use a separate she	eet for additional l	nouseholo	d members	(if nece	ssary) and	email additional	list to email



above if filling out application online.



Curr	ent Address (Include city, state and zip code)	Phone Numbers:
		Home:
Maili	ing Address (if different)	Message:
		Email:
the Fe agains with. Y evalua	You are not required to furnish this information but are en	olicited on this application is requested in order to assure ice that the Federal laws prohibiting discrimination eligion, sex, familial status, age, and disability are complied couraged to do so. This information will not be used in way. However, if you choose not to furnish it, the owner is not the basis of visual observation or surname.
	☐ Black/African American☐ American Indian	/Alaskan Native□ Asian□
	e Hawaiian/Other Pacific Islander□ 	_
Ethnic	city: Hispanic or Latino□ Not Hispanic or L	atino□
	SCREENING POLICY FOR	CRIMINAL HISTORY
crimina peacefu is in ad	ousing Opportunity Program Extension Act of 1996 authoral activity including violent crimes and any other crimes to all enjoyment of resident's drug and alcohol related crimin dition to requirements of eligibility on income. Applicant program of criteria. Criminal screening is required for all applicant programs.	that would pose a threat to the life, health, safety, or nal activities, and sex offender registration. This screening ts will be denied housing assistance if they fail to pass
	re required to answer honestly. Failure to discloso nation of assistance.	e criminal history may result in denial or
1.	Have you or any member of your household ever been of Including but not limited to crimes involving violence a deception. (Please Check)	convicted of any criminal offense, felony or drug charge? gainst persons or property, or crimes involving fraud or
2.	Have you or any member of your household ever been of methamphetamine or any other controlled substance? (F	
3.	Are you or any member of your household required to r anywhere in the United States? (Please Check) Yes Household Member's Name	egister under a State Sex-Offender Registration Program No
	If yes to any answers above, please explain:	
1.	Answer the following questions about all members Has any adult who will live in the home previously lived which family member(s)? State	d in a State other than this State? □Yes □No If Yes,
2.	What is the name and location of any absent parent(s) o	



3.	Does anyone who will be living in the home have a divorce decree or court order as the result of separation? Yes No If Yes, who?		r legal
4.	Are you entitled to receive child support? ☐ Yes ☐ No		
5.	Do you have an open child support case? Yes No If Yes, what state? the case number		
6.	Is anyone who will be part of the household expecting a child? Yes No If Yes, who?		
7.	Is there anyone not listed on the application who is temporarily absent from the home? \Box Yes who?	□ No If	Yes,
8.	Has anyone who will be living in the home ever used another social security number other than this application? Yes No If yes, who?		
9.	Has anyone who will be living in the home ever used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other than the one they are used another name, other name, o	•	
10.	Does anyone in the household require an accessible unit? \Box Yes \Box No		
11.	Are you or anyone in your household a US Veteran? □Yes □ No		
12.	Is there anyone who will be living in the home who is 18 or over and is a full-time college stude. If yes, who?		
13.	Has any household member ever been evicted from any type of housing? \square Yes \square No If yes where and for what reason(s)	-	nen,
14.	Has any household member received rental assistance in Public Housing or Section 8? ☐ Yes	□ No	
	If yes, when? Year(s) Housing Agency Name	U1	nder
	what name? Who was Head of Household?		
	INFORMATION ABOUT THE INCOME OF ALL MEMBERS OF THE HOL (Income includes money or contributions from any and all sources paid to or on behalf of a far		
	Did you or any family member file a federal income tax return for the past year?	es 🗆 NoIf	yes,
	1 . 9	es 🗆 No If Do yo	·
	any member(s) of the family receive any of the following or anticipate to receive any of the f	ollowing du	ring
	the next twelve (12) months? Mark ALL income sources that apply to any household members.		73.7
	Wages, salaries, tips, fees, or commissions from an employer? (Full or part time)		No
	Income from the operation of a business or profession?]No
	Interest, dividends, or other income from real or personal property? Payments from Social Security?]No
	Payments from Social Security?	□Yes □	No





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and all sources. (If you h		oloyer, please inc	clude the complete nar		s, and phon	ie numbe	er for
the sources and amounts	of all incon	ne (money) expec	eted for the coming 12 r	nonths for	AII family	, member	s from
Financial Aide or Fi	inancial assi	istance to attend s	school?			□Yes	□N
Regular or special m	nilitary pay	?				□Yes	□N
Money from self-em		•				□Yes	
Child Support paym Regular contribution		om anvone?				□Yes □Yes	□N
Alimony payments?						□Yes	
TANF/Cash Assista	•	nts?				□Yes	□N
Foodstamps?						□Yes □Yes	□N
Severance Pay?	-						
Worker's compensa	•					□Yes	
Unemployment com			odie payments:			□Yes	
Lump-sum payment		layed start of neri	odic navments?			□Yes □Yes	□N
Payments from disal Payments from deat		its?				□Yes	
Payments from pens		·				□Yes	
		s?				□Yes	□N
Description L. L	Payments from annuities? Payments from insurance policies? Payments from retirement funds?						□No
D						□Yes	[





INFORMATION ABOUT THE ASSETS OF ALL FAMILY MEMBERS

(An asset is something of value that can be converted to cash)

☐ Savings ☐ Checking								ild Acct.
FAMILY MEMBER NA	ME	INSTITUTION	NAME	AC	COUNT NUMBE	ZR	VALUE / BAL	ANCE
Oo you or any family member			following	g? (Please	e check Yes or No)			
House, Condo, Mobile Home			□Yes	□No	Mutual Bonds		□Yes	\Box N
IRA (Individual Retirement A	Account)	□Yes	□No	Treasury Bills		□Yes	
Life Insurance Policies			□Yes	□No	Stocks/Bonds		□Yes	\Box N
Business Ownership/Equipmo			□Yes	□No	Real Estate		□Yes	\Box N
Cash held in a safety deposit			□Yes	□No	Trust Fund		□Yes	\square N
Other Assets held in another	state or	foreign country	□Yes	□No	Other Assets (Exp	olain bel	ow) \square Yes	\Box N
xplain other assets randicated yes on any asset ab	ove, pl	ease provide the fo	llowing in	nformatio	on:			
FAMILY MEMBER NA	ME	TYPE OF AS	SET	ACCO	UNT NUMBER	VAI	LUE/ BALANCE	
								1
								1
			EDICAL					
These questions only apply ne family pay for any of the		-		-		disabled	l. Do you or any m	ember of
Medical Insurance Premium	ıs?	□Yes □	No	Lo	ng-Term Care Ins	surance?	? □Yes □No	
Out of pocket prescription e	xpense	es? □Yes □1	No	Pas	st due Medical Bi	11s?	□Yes □No	
Other anticipated medical ex	•							
ther anticipated medical ex	хрензе	s: 🗆 1 Cs 🗀 1	110					
Please list the type and amore	unt of t	the medical exper	nses for a	all famil	y members that yo	ou antic	ipate paying over t	he next !
Family Member Name	Type	of Medical Expe	ngo	A ddross	/Phone # of Prov	zider -	Amount paid pe	r month
ranny Member Name	Type	of Medical Expe	ense A	Auuress	/I Hone # of I fov	riuei	Amount pard pe	1 IIIOIIUI





Landlord Reference Information: Please provide the correct name, mailing address, phone number and the dates must be provided. There is a requirement of two (2) years of rental references required for all programs except for the SECTION 8 PROGRAM. Landlord references from relatives are not accepted!

Current Landlord:	Dates Rented:
Name:	From:
Address:	To:
City/State/Zip:	Phone #:
Previous Landlords:	Dates Rented:
Name:	From:
Address:	To:
City/State/Zip:	Phone#:
Name:	From:
Address:	To:
City/State/Zip:	Phone#:

Reasonable Accommodation: HAMHC is committed to the Fair Housing Act, which, among other things, prohibits discrimination against persons with disabilities. In accordance with our statutory responsibilities and management policies, we will make reasonable accommodations in our rules, policies, practices, or services, when such accommodations may be necessary to afford persons with disabilities and equal opportunity to use and enjoy their housing communities. If you are disabled and want to request such an accommodation, this may be made by writing the Housing Authority or by email at Amber@hamhc.org The request must include information on the accommodation you are requesting and how it is necessary to accommodate your disability. Information provided for reasonable accommodation is subject to verification.

I hereby authorize representatives of the Housing Authority of Malheur & Harney County to contact any agency offices, groups, organizations, and/or individuals necessary to obtain information needed to determine my household's eligibility to be placed on a Housing Authority of Malheur & Harney County program or property waiting list. I/we understand that this is a request for placement on a waiting list and that eligibility for any HAMHC program may not be determined until my name comes to the top of the list. I understand that placing my name on a program or project waiting list does not constitute eligibility for that program.

I certify that the statements made in this application are true and complete to the best of my knowledge and belief. I have included all sources of income. I understand that knowingly supplying false, incomplete, or inaccurate information is punishable under Federal or State criminal law and is grounds for denial of housing assistance. All adult (18 & over) members must sign below. I also certify that the apartment (if applicable) will be my primary residence.

I understand I must contact HAMHC IN WRITING of any change of address, telephone number, household composition or income.

SIGNATURE (Head of Household)	DATE
SIGNATURE (Co-Head of Household or other adult)	DATE
SIGNATURE (Other Adult)	DATE

WARNING: Section 1001 of Title 18 of the United States Code, states that a person who knowingly and willingly makes false or fraudulent statements to any department or agency of the United States is guilty of a felony. EQUAL OPPORTUNITY HOUSING





IMMEDIATE NOTICE - Medical Marijuana and Recreational Marijuana Usage in Federally Assisted Housing

The Housing Authority of Malheur & Harney County (HAMHC) is fully aware that the state of Oregon has legalized marijuana for medical reasons and effective July 1, 2015, for recreational usage. However, marijuana is still illegal in federally assisted housing. Therefore, please note the following:

The Controlled Substances Act (CSA) lists marijuana as a Schedule I drug, a substance with a very high potential for abuse and no accepted medical use in the United States. The Quality Housing and Work Responsibility Act (QHWRA) of 1998 (42 U.S.C 13661) requires that the HAMHC administering federally assisted programs prohibit admission or terminate any illegal use of controlled substances, <u>including state legalized medical marijuana</u>. State laws that legalize medical marijuana directly conflict with the admission and continued occupancy requirements set forth in QHWRA and are thus subject to federal preemption.

The food and Drug Administration (FDA) has approved drugs for medical uses which are comprised of marijuana synthetics, such as Marinol and Cesamet. These drugs are not medical marijuana and are legal under federal laws. These products have been through the FDA's rigorous approved process and have been determined to be safe and effective for their indications. They are therefore allowed in the federally assisted programs.

Therefore, the HAMHC will not permit the use of medical marijuana as a reasonable accommodation because:

- 1) Persons who are currently using illegal drugs, including medical marijuana, are categorically disqualified from protection under the disability definition provision of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act; and
- 2) Such accommodations are not reasonable under the Fair Housing act because they would constitute a fundamental alteration in the nature of the HAMHC's operations.

Be advised the policy of the HAMHC is to not grant reasonable accommodations for medical marijuana use and will terminate housing assistance of any current participant(s) are found to be engaging in such use, as set forth in QWHRA.

The recreational use of marijuana will not be permitted in federally assisted housing as well. If it is found that a participant in using marijuana while being assisted through HAMHC, the assistance will be terminated.

As the Executive Director of the HAMHC, if you have any questions you will need to contact me directly regarding this notice at (541) 889-9661 ext. 111

By signing below, ALL adults and members of the household acknowledge that the above stated must be followed and will be in compliance in order to keep federal housing assistance. ALL adults and members of the household also acknowledge that HOUSING ASSISTANCE WILL BE <u>TERMINATED</u> IF IT IS FOUND THAT THE USE OF EITHER MEDICAL OR RECREATIONAL MARIJUANA IS BEING USED BY ANY PARTICIPANT ON OUR PROGRAMS.

DATE
DATE
DATE





DECLARATION OF IMMIGRATION STATUS

This declaration must be completed for each family member of the household. All adults, 18 years of age or older, must sign their own declaration. The declaration for children, under 18 years of age, must be signed by an adult member of the family residing (or who will reside) in the assisted housing unit and who is responsible for the child.

UNDER PENALTY OF PERJURY, I DECLARE THAT:

THE FOLLOWING FAMILY MEMBERS ARE CITIZENS OF THE UNITED STATES

Print Name	Adult Signature	Date

THE FOLLOWING FAMILY MEMBERS ARE NONCITIZENS WITH ELIGIBLE IMMIGRATION STATUS. IT IS UNDERSTOOD THAT DOCUMENTATION MUST BE PROVIDED OF THE ELIGIBLE STATUS FOR THE FAMILY MEMBERS LISTED BELOW:

Print Name	A- (Alien Number)	Adult Signature	Date

THE FOLLOWING FAMILY MEMBERS ARE CHOOSING NOT TO CERTIFY THAT THEY ARE A CITIZEN OR HAVE ELIGIBLE IMMIGRATION STATUS. IT IS UNDERSTOOD THAT THIS MAY AFFECT THE HOUSEHOLD ELIGIBILITY TO RECEIVE HOUSING ASSISTANCE:

Print Name	Adult Signature	Date	





CONSENT: I consent to allow the Housing Authority of Malheur & Harney County (HAMHC) to request and obtain information from the Immigration and Naturalization Service (INS) for the purpose of verifying my eligibility and level of benefits under HUD's assisted housing programs. I understand that the HAMHC cannot use it to delay, deny or terminate housing assistance because of the immigration status of a family member except as provided in the guidelines. In addition, I understand I must be given an opportunity to contest the determination with the INS or the HAMHC, or both.

Privacy Act Statement- The information on this form is being collected by the Housing Authority of Malheur & Harney County to determine the applicant's eligibility for housing assistance. The HAMHC may release this information, without responsibility for the further use or transmission of the evidence by the entity receiving it to: (1) the Department of Housing and Urban Development (HUD), as required by HUD; and (2) to the Immigration and Naturalization Service (INS) for purposes of verification of the immigration status of each individual and not for any other purpose.

HAMHC'S CRIMINAL ACTIVITY POLICY

- A. Housing WILL be denied or terminated:
 - If any household member is found to be or becomes a registered sex offender.
 - Any household member who is evicted from Public Housing or any Section 8 program for drug related or violent criminal activity is ineligible for assistance for at least three years from the date of the eviction.
 - Any household member who has been convicted of any drug related or violent criminal activity in the past three years will be denied/terminated with no exceptions.
- B. Housing MAY be denied or terminated if:
 - Any member of the household has been convicted of any non-violent, non-drug related criminal activity in the past three to five years, such as forgery, petty theft, etc. at the discretion of the HAMHC.
 - Any member of the household has been convicted of any drug related or violent criminal activity at any time.





REPORTING REQUIREMENTS AND POLICY TO PARTICIPATE IN HOUSING ASSISTANCE PROGRAMS AND PENALTIES FOR NON-COMPLIANCE

Housing Authority of Malheur & Harney County

FAMILY COMPOSITION:

ADDING AN ADULT MEMBER TO THE HOUSEHOLD: You must request Housing Authority approval prior to the individual moving in with you. If you move an adult in without prior approval, your assistance may be terminated!

Do not move them in until after they have been approved				
ADDING A CHILD TO OR REMOVING ANY INDIVIDUAL WRITING of the change within 10 DAYS of the occurrence. (Ple	· · · · · · · · · · · · · · · · · · ·			
I fully understand the above underlined statement: I agree \Box	I disagree □			
INCOME C	HANGES:			
It is required that you report IN WRITING within 10 DAYS of of your income, any increases in income, any significant deallowable medical costs. It is recommended that you report any to reported changes. If you do not receive a response within the	creases in allowable childcare costs, any significant decreases in decrease in income immediately. Your caseworker will respond			
I fully understand the above underlined statement: I agree □ I disagree □				
GUEST P	OLICY:			
If you have a guest more than 14 days per calendar year, they are	considered an occupant of the unit and treated accordingly.			
I fully understand the above underlined statement: I agree \Box	I disagree □			
PENALTIES FOR NO	ON-COMPLIANCE:			
Knowingly failing to report or intentionally falsifying reporting will result in termination/denial of your assistance. The above a in criminal prosecution.				
I fully understand the above underlined statement: I agree □	l I disagree □			
I/we certify that I/we have read and understand the above with these requirements could result in termination of my				
SIGNATURE (Head of Household)	DATE			
SIGNATURE (Co-Head of Household or other adult)	DATE			
SIGNATURE (Other Adult)	DATE			





HOUSING AUTHORITY OF MALHEUR & HARNEY COUNTY AUTHORIZATION TO RELEASE & SHARE INFORMATION

Purpose: The Housing Authority of Malheur & Harney County (HAMHC) uses this authorization and the information obtained with it to administer and enforce our housing program(s) rules and policies.

INDIVIDUALS OR ORGANIZATIONS REQUESTED TO SHARE & RELEASE INFORMATION:

Any information or organization including any governmental organization but not limited to, may be asked to release information, i.e.:

Identity and Marital Status	Residential Activity			
 Law Enforcement Agencies, Courts, Criminal Background Checks, Post Office 				
Employers, Past and Present Landlords	Utility Companies			
Credit Providers, Credit Reports & Credit Bureaus	Pensions/ VA Benefits			
Unemployment Benefits	Child Support			
Insurance Annuities	Educational Grants			
Social Security and Disability Benefits	Workman's Comp			
Spousal Support (Alimony)	TANF and Public Assistance			
Family Assistance (Contributions)	Child Care Verifications			
Full Time Student Status	Hospitals & Clinics, Dental/ Orthodontists			
Medical Insurance Premiums, Pharmacies & Physicians	X-ray and Imaging Facilities			
Department of Human Services (DHS)	Community in Action (CinA)			

AUTHORIZATION

** I AUTHORIZE FOR A PERIOD OF 12 MONTHS FROM THE DATE BELOW TO RELEASE AND SHARE ANY INFORMATION (INCLUDING DOCUMENTATION AND OTHER MATERIALS) PERTINENT TO ELIGIBILITY FOR OR PARTICIPATION IN ASSISTED HOUSING PROGRAMS INCLUDING THE FOLLOWING:

- LOW RENT PUBLIC HOUSING
- HOUSING CHOICE VOIUCHER PROGRAM (SECTION 8)
- ELDERLY/DISABLED HOUSING
- LOW INCOME HOUSING
- SUBSIDIZED HOUSING

** I agree that photocopies of this authorization may be used for the purposes stated above. If I do not sign this authorization, I understand that my housing assistance may be denied or terminated. I authorize all sources to fax, mail or email information to the Housing Authority of Malheur & Harney County (HAMHC).

Head of Household Signature	Printed Name	Social Security Number	Date
Spouse or Other Adult Signature	Printed Name	Social Security Number	Date
Other Adult Signature	Printed Name	Social Security Number	Date
Other Adult Signature	Printed Name	Social Security Number	Date



